

REQUEST FOR ACCESS TO INFORMATION

Person submitting the request:

(Name and surname, company, title)

(Address/seat)

(Telephone; e-mail address)

(Title of the body of public authority)

(Seat of the body of public authority)

SUBJECT: *Request for access to information*

Data important for recognizing the information:

Manner in which I wish to access information:

(Circle):

1. Direct provision of information
2. Insight into documentation and copying documents containing the requested information
3. Delivery of copies of documents containing the requested information
4. Other

(Signature of the person submitting the request)

(Place) _____, (date) _____

Note: *Body of public authority is entitled to reimbursement from the person submitting the request for all material costs related to the provision and delivery of the requested information.*